



**TASKFORCE MEETING #7**  
**TOWN OF TRUCKEE ADAPTATION PLANNING**  
**GEOS INSTITUTE**

**Date:** Tuesday, March 3, 2020

**Time:** 2:00 pm – 3:30 pm

**Place:** Prosser Room

**Attending:**

Paul Bancroft  
Jazmin Breaux  
Andrea Fernández Landa  
Anna Klovstad  
Jason Ko (phone)  
Bob Womack  
Steven Poncelet  
Marni Koopman (Geos Institute)  
Tonya Graham (Geos Institute)  
Christina Mills (Geos Institute)  
Nick Martin (Town of Truckee)  
Erin Ronald (Town of Truckee)  
Erica Mertens (Town of Truckee)  
Jeff Loux (Town of Truckee)

**Meeting Notes**

**Welcome and project updates**

Nick Martin provided an overview of the planning process and where we are in the timeline. The draft adaptation plan has been written and sent to all Task Force members for review. It is the focus of the discussion at today's meeting. After all Task Force member comments have been incorporated, it will go to layout and members will have another chance to review the document before it is finalized.

Once final the adaptation plan will be used in the General Plan update process with the idea that the strategies identified here will be incorporated into the Town's General Plan, as applicable. This is also when Geos Institute will be working on the Safety Element.

Task Force members should plan for one more in-person meeting in early April to review and discuss the final or almost-final report.

### **Overview of draft Adaptation Report**

Marni Koopman provided an overview of the report structure and contents with some specific notes to help as Task Force members reviewed the draft:

- There will be a two-page Executive Summary at the beginning of the report that can also be used as a stand-alone handout. It will be written after the report is more finalized.
- The primary strategy sections have headings that reflect a future Truckee and what residents want the Town to be like
- The actions that are listed within the report itself are those that received a high level of support in the workshops.
- A complete table showing all the strategies and actions identified during this process will be included at the end of the report. This table will also identify even more specific information such as the risk that a particular strategy addresses, the climate hazard that causes that risk, and the responsible party for each strategy.
  - For review purposes, there is a link in the draft to this table
- Geos Institute will work with Nick to hopefully include an opening letter from the Mayor.
- There is space in the report to show a timeline of Truckee's work on sustainability. This is present in many other plans and is meant to be a high-level overview of the progress made by the Town. It would also highlight the leadership of Truckee in its sustainability efforts.

Task Force members were asked to consider the following in their review:

- Does the report have the right tone?
- Is it understandable by the general public?
- Is the organization of the document appropriate?
- Are there were any sections or topics missing?
- Do you like one of the suggested titles or do you have another suggestion?
- Is your name and affiliation listed correctly in the acknowledgements?
- Can you help provide Truckee-specific examples and/or key facts to help personalize the report more?
- Do you have any high-resolution photos that would be good representations of the ideas and strategies in the report? Especially photos that include people.

As Marni walked through the report, Task Force members engaged in discussion on a variety of issues and ideas for improving the report overall.

### General Comments

Everyone felt the tone was good. There was a discussion about the projections data used and the need to not sugar coat the potential reality of climate change by using less severe data. The rationale for this was outlined in more detail in the Vulnerability Assessment report, and it was requested to include a brief summary of that reasoning in this report as well.

Other requested additions to the report were a list of every workshop and meeting, and a brief explanation of how this report fits with the General Plan process and other efforts underway.

### Timeline Graphic

There was agreement about keeping the timeline graphic and Nick will provide Geos Institute with information to create that. Some Task Force members expressed concern that the timeline graphic would be too crowded with everyone wanting to include their own accomplishments. Nick and the project team will do their best to keep it a simple, high-level overview.

### Truckee-Specific Examples

There was also agreement on the need for more Truckee-specific examples throughout the report. Task Force members were encouraged to provide ideas for and information about specific examples in their review comments.

### Objectives and Actions

There was some uncertainty about the use of the word “Objective” as being unclear, and that they sounded more like goals. Similarly, many of the actions listed were identified as being very vague with no real information about who, when, or how a specific action could or should be accomplished.

Marni reminded Task Force members of the table of actions which does include, or can include, much of that information. There are still gaps in the table, especially with regard to responsible party that the Task Force is asked to help fill in. Marni will also work with Nick and the project team to integrate portions of the table of actions within each section to help address this concern.

There was also concern that the actions were not ranked in an overall fashion, giving the impression that they were all of equal importance with regard to getting started. Task Force members requested that some indication of which strategies might be more important be included in the report.

## **Detailed review and discussion of report sections**

Marni then led the group through a more detailed review and discussion of each major section in the report. Many of the specific comments were captured separately in the draft and are not included in these minutes for simplicity. The items below were more general in nature or included specific requests of the Task Force as they continue to review the draft this week.

- Many actions include words like “promote” “create” “reduce” - these can and should be more specific when possible. Task Force members should feel free to suggest refinements and/or changes to these items.
- Marni will go into the draft and highlight the actions which are particularly vague and where she would specifically like more details.
- Some actions are already being done or implemented in some capacity. There was a request to make it more explicit which actions are already in process, and also how/why the actions listed in this report are different than what is already being done.
- Clarify the role of the Town of Truckee whenever possible, even when a particular action may not be the primary responsibility of the Town. This is a place where Task Force members who have this knowledge can be particularly helpful.
- More key facts in the business section are needed
- WUI is troublesome language/concept for Truckee since it does not really have much urban area. It was suggested to use the language from the Climate Action Plan with the actions that involve limiting development in the WUI.
- There was discussion of potential conflicting interests in local energy generation as a resilience strategy, but using fossil fuels to power that generation. Suggestion for now was to leave the action as technology and fuel neutral, while recognizing that this conflict will need to be addressed.

## **Wrap up and next steps**

Task Force members have the rest of the week to review the document and make suggestions. Please have all edits done by the end of the day Friday March 6<sup>th</sup>.

Next Task Force meeting: Tuesday April 7, 2-3:30 pm